

Stores Manager

Austral Resources Operations, North Queensland

In this role you will have managerial accountabilities across the entire Warehouse and Stores operations. Your responsibilities will extend beyond supervision and include resourceful support, leadership, and meticulous development planning to ensure cost effectiveness and reliability of the Warehouse and Stores.

This position requires a close working relationship with key management, technical personnel and contractors. You will need to be intimately familiar with the workshop and stores functionality and be able to undertake complex data gathering & analysis and develop long term strategic plans for Warehouse and Stores.

Some of these Duties include:

- Training, supervising and appraising Warehouse and Stores staff;
- Management of stock control, maintain and review stores inventory and critical stores to agreed stock levels;
- Oversee and be responsible for programmed stocktaking;
- Managing the process of changing the stores processes from reactive to a planned, predictive and preventative environment;
- Accountability for improving Warehouse and Stores performance with an emphasis on quantity and timeliness of output;
- Provide support, motivation and development to influence the stores team across Warehouse and Stores activities;
- Determine strategic warehousing and stores direction and implement a plan to realise it;
- Trace and track items to establish delivery time frames;
- Ensure security of warehouse and stores stock;
- Responsible for ensuring the workplace is safe and without risk to health, hygiene, and environment;
- Receiving, stock control and issuance of goods and services in a timely and cost-effective manner;
- Operate forklifts and light vehicles as required including the load and unloading of freight trucks;
- Preparation of outgoing goods;
- Ensure appropriate handling, storage and reporting of spills and clean up procedures;
- Ensure all statutory requirements are fulfilled in the Stores areas; and
- Work within a small warehousing team dedicated to achieving our set targets.

Safety is a core value at Austral and we expect all levels of employees to act in a manner that seeks to enhance the safety culture and performance of our operations.

This role is offered on 12 days on, 9 days off roster and is FIFO from Brisbane, Townsville or Cairns.



McNamara Road,
Geelong VIC 3220

About You:

You will have:

- Significant leadership experience working in a warehouse or maintenance role;
- Relevant trade or tertiary qualifications;
- Strong relationship building abilities where you have a track record of building successful internal and external partnerships such as suppliers.
- Hold a current C Class Drivers licence;
- Hold a Forklift operators' ticket;
- Competent utilising your strong computer skills (Microsoft Office Suite);
- Computerised catalogue and inventory control experience (Pronto or similar);
- A commitment to a positive safety culture.

Eligibility:

- Candidates must be domiciled and eligible to work in Australia (without requiring sponsorship) to be considered for employment by Austral Resources.

Further information about Austral Resources is available on the Company's website. www.australres.com